**Job Description: Organist-Pianist**

**St. Mary Magdalene Episcopal Church**

**Reports to:** Priest-in-Charge

**Directly Supervises:** Volunteer choir members and Guest Musicians

**Status:** Part time (13 hours per week)

**FLSA:** Exempt

**Job Summary**

The organist-Pianist plays an important role in leading worship at Saint St. Mary Magdalene, overseeing the organ and instrumental music program.

**Essential Functions:**

* Play the organ and piano as necessary for worship services. The current schedule includes
  + One Sunday morning service each week of the year. One service on Easter Day
  + Services on major Holy Days: Epiphany, Ash Wednesday, Maundy Thursday, Good Friday, Ascension Day, St. Mary Magdalene Day July 22, Thanksgiving Day, Christmas Eve (1 service), Christmas Day, and Watch Night Service (New’s Eve).
* Lead the choir during worship services, conduct rehearsals and manage the multicultural nature of our choir as they reflect our congregation.
* Manage guest musicians.
* Uses musical resources and manage the music library at St. Mary Magdalene, aiming at a repertoire that prioritizes multicultural and intergenerational musical excellence, liturgical and theological coherence and accessibility.
* Coordinate the care of all musical instruments owned by St. Mary Magdalene.
* Assist the Priest-In-Charge in planning all worship services that involve music, including meeting with families planning weddings and funerals. Separate remuneration will be provided for wedding and funeral services, and for wedding rehearsals.

**Minimum Qualifications:**

* Bachelor’s Degree in music preferred.
* Effective communicator.

**Physical Requirements:**

* Able to move freely throughout the church property and grounds, moderate lifting

**Core Competencies:**

* **Attention to Detail**: Consistently attends to the many small pieces which must be assembled into an organized whole; resolves unanswered questions needed to address a problem; keeps the larger picture in mind while tending to the smallest of details.
* **Influencing Others**: Encourages others to cooperate, participate, provide resources or make decisions; in service to the work at hand; uses verbal and non-verbal skills to communicate respect for others, and to generate energy, passion and commitment to an idea; creates an environment that others want to participate in.
* **Verbal Communication**: Is able to deliver a message clearly, articulately, and with appropriate emotion in a variety of settings; demonstrates communications styles appropriate to the situation at hand; adjusts the message, without losing the essence of the message, depending upon the circumstance and the listener.
* **Worship Leadership**: Designs and facilitates relevant and inspiring multi-cultural worship; combines elements of theology, music and art to promote experiences of the sacred; crafts worship flow that reinforces a theme or purpose; fosters worship moments that invite participants into an encounter with the divine.
* **Team Orientation**: Demonstrates interest, skill and success in team environments; promotes group goals ahead of personal agendas; steps up to offer self as a resource to other members of the team; understands and supports the importance of teamwork; shares credit for success with others, takes responsibility for his or her part in team failures.